

**Academic Integrity Appeal Form  
for Level I Violation  
Cumberland University**

*Note: Grounds for an appeal include significant new evidence and/or procedural error. The Academic Integrity Board, Vice President for Academic Affairs and/or President reserve the right to accept or reject any appeal.*

**STEP 1 Appeal to Faculty for Level I Violation-** Students wanting to appeal the academic integrity violation and/or sanction decision are required to complete this form. Complete A-F for Level I violations appealed to the faculty. The Faculty's decision on *Level I violation* appeals are final. Faculty will send notification of any Level I academic integrity sanction to the Dean of Students and Vice President for Academic Affairs.

**A: Complete the following information:**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Advisor: \_\_\_\_\_

Course Name & Number (Please include section number): \_\_\_\_\_

Name of Faculty: \_\_\_\_\_

**B: The grounds for appeal are limited to the following, please read carefully, and then check all that apply to your appeal:**

The faculty member has not sufficiently supported his or her decision based on the materials discussed during the initial academic integrity incident meeting(s).

The penalty is not appropriate for the violation and/or is in conflict with course policies as stated in the syllabus.

**C: Briefly describe the incident, the charge, and the sanction (attach Academic Integrity Violation Report Form and if necessary additional pages to describe the incident):**

**D: On a separate sheet, please provide a statement of the grounds for appeal, which at a minimum should contain a list of alleged errors in the decision-making process and a statement why the decision or penalties are in error. Also indicate what remedy you are requesting by filing this appeal. Any documentation that can support your assertions of these should be attached to this appeal form.**

**E:** **I am appealing the academic integrity violation and/or sanction decision of the Faculty.** In the space provided below or on a separate piece of paper, the course instructor will record the appeal conversation and reasons for upholding the decision of the academic integrity violation and/or sanction.

**F:** **Decision of Faculty** - The Faculty will provide a statement outlining the evidence that guided the decision and a clear statement of the decision rendered on the appeal. This is attached to the Academic Integrity Appeal form.

**G:** **I have read and understand the decision of my appeal by the Faculty.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_